

Amendment No. _____

Date. _____

CHANGE OF ADMINISTRATIVE ORDERS

1. The Following Order is: ☐ Amended ☐ Rescinded ☐ Revoked

Order No: _____

Date Published: _____

2. Identification of individuals to whom change of action pertains.

Last Name, First, MI: _____ Grade/Rank: _____ SSN: _____

3. Amendment (Identify what is being amended in

A. Item

As Reads:

B. Item

Is Amended to: ☐ Include ☐ Delete ☐ Read

4. VERBAL ORDERS OF THE COMMANDER ARE CONFIRMED EFFECTIVE: _____ (DATE)
EXIGENCIES PRECLUDED WRITTEN ORDERS IN ADVANCE.

5. REMARKS:

NAME, GRADE, TITLE AND SIGNATURE BLOCK OF APPROVING OFFICIAL.

DATE

NAME, GRADE, TITLE AND SIGNATURE BLOCK OF AUTHORIZING OFFICIAL.

DATE